



North Carolina Department of Health and Human Services
Division of Public Health

Pat McCrory
Governor

Richard O. Brajer
Secretary

Danny Staley
Acting Division Director

September 23, 2015

MEMORANDUM

TO: College/University Health Administrators

FROM: Wendy Holmes, RN, Head *WH*
Immunization Branch

SUBJECT: Annual Immunization Report for College Students

North Carolina immunization law (G.S. 130A-155.1(c)) requires all colleges and universities to submit an annual immunization report on new undergraduate and graduate students. The purpose of this report is to ensure that all students enrolled at your institution are protected against vaccine-preventable diseases and to determine the number of students who meet state immunization requirements.

There is one method to complete and submit the annual summary report for college and university students for the 2015-2016 school year. The report must be submitted online. The report will not be mailed to individual institutions, but can be found on the Immunization Branch website.

Online Submission Instructions:

- The School Summary Report of the Immunization Status of College Students can be found at the NC Immunization Branch website: http://www.immunize.nc.gov/schools/air_collegesuniversities.htm
- Download the form found under the "Reporting Tools" section and complete all information. Save a copy for your records.
- Complete and submit your final online summary report for college students by clicking the link found under the "Reporting Tools" section on the website.
- Please submit the information by December 1, 2015.

The requirements for students entering college or university can be found on the NC Immunization Branch website: <http://www.immunize.nc.gov/schools/collegesuniversities.htm>

Thank you for your support of immunizations. If you have questions about the immunization status report, please contact the N.C. Immunization Branch at 919-707-5550 or immunization.reports@dhhs.nc.gov.

cc: Peter Andersen
Regional Immunization Consultants

www.ncdhhs.gov • www.publichealth.nc.gov • www.immunize.nc.gov
Tel 919-707-5550 • Fax 919-870-4824
Location: 5601 Six Forks Road • Raleigh, NC 27609
Mailing Address: 1917 Mail Service Center • Raleigh, NC 27699-1917
An Equal Opportunity / Affirmative Action Employer

