



North Carolina Department of Health and Human Services  
Division of Public Health

Pat McCrory  
Governor

Aldona Z. Wos, M.D.  
Ambassador (Ret.)  
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Daniel Staley  
Acting Division Director

October 7, 2013

MEMORANDUM

To: College/University Health Administrators

From: Beth Rowe-West, RN, BSN, Head *BRW*  
Immunization Branch

Subject: Summary Report of the Immunization Status of College Students

Every year all colleges and universities are required to report on the immunization status of all new students. The purpose of this report is to ensure that all students enrolled at your institution are protected against vaccine-preventable diseases and to determine the number of students who meet state immunization requirements.

The summary reports will no longer be mailed to individual institutions, but can be found on the Immunization Branch website.

- The Summary Report can be found at the NC Immunization Branch website:  
[http://www.immunize.nc.gov/schools/air\\_collegesuniversities.htm](http://www.immunize.nc.gov/schools/air_collegesuniversities.htm)
- Download the necessary form and complete all information.
- Once the form is completed, follow the link on the website to enter the data online.
- If you submit data online, please do not mail in a hard copy version of the form.
- Please submit the information no later than November 22, 2013

The requirements for students entering college or university can be found on the NC Immunization Branch website:  
<http://www.immunize.nc.gov/schools/collegesuniversities.htm>

Thank you for your support of immunizations. If you have questions about the process or immunizations, please contact the NC Immunization Branch at 919-707-5550.

cc: Kevin Ryan, MD  
Regional Immunization Consultants

[www.ncdhhs.gov](http://www.ncdhhs.gov) • [www.publichealth.nc.gov](http://www.publichealth.nc.gov) • [www.immunize.nc.gov](http://www.immunize.nc.gov)

Tel 919-707-5550 • Fax 919-870-4824

Location: 5601 Six Forks Road • Raleigh, NC 27609

Mailing Address: 1917 Mail Service Center • Raleigh, NC 27699-1917

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